



# CENTRAL BANK OF SRI LANKA

(For official use only)  
Verification of Applications

Status	Checked By	Approved By
Qualified		
Not Qualified		
Remarks		

APPLICATION FOR THE POST OF

## Notarial Clerk

1.1 Title (Mr./Mrs./Miss)																									
1.2 Last Name with Initials (eg:- WIJESINGHE A D P R)																									
1.3 Full Name																									
2.0 Postal Address																									
												Postal City													
3.0 Contact details																									
Tele.		Mobile						Fax																	
		Land						e-mail																	
4.1 Are you a citizen of Sri Lanka? (Delete the word inapplicable)												Yes / No		4.2 National Identity Card Number											
5.1 Date of Birth (DD/MM/YYYY)								5.2 Age (As at 28.10.2020)				Years		Months		Days									
6.1 Gender				Male		Female		6.2 Civil Status				Single		Married		Other (Please Specify)									
7.0 Qualifications																									
7.1 GCE (O/L) Examination												Year		School											
Index Number																									
Subjects												Grade		Subjects										Grade	
1														6											
2														7											
3														8											
4														9											
5																									
7.2 GCE (A/L) Examination												Year		School											
Index Number																									
Subjects												Grade		Subjects										Grade	
1														3											
2																									

7.3 Other Educational / Professional Qualifications				
Name of the Course	Institution	Completed		
		Level	Year	
8.0 Experience/Service Record (Starting with present/ latest job)				
Name of the Institution/Organization	Position held/ Job Title	Covered area under the position/job title held	Period	
			From	To
8.1 Any other information to determine suitability				
9.1 Have you ever been convicted for any criminal offence before a court of law? <small>(Delete the word inapplicable)</small>		Yes / No		
9.2 If your answer for 9.1 is Yes, please give details				

10.0 Two non-related referees		
	Referee 1	Referee 2
Name and Address		
Telephone No.		
e-mail		

I certify that the above information given by me are true, complete and correct. I am aware that misrepresentation and / or providing of false information, or willful suppression of any material fact, renders my application to be invalid and if found subsequently to the appointment, I will be dismissed without any compensation.

Date: 

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Signature of the Applicant: \_\_\_\_\_

**Instructions and notifications**

**1.0** Please attach the Copies of all Original Certificates, which are relevant to the applied post. (i.e. Birth certificate, National Identity Card, Academic & Professional Qualifications and experience, etc.)

**2.0** Your application should be forwarded to the following address **on or before 28.10.2020** by **Registered Post**. The words **“Application for the Post of Notarial Clerk”** should be clearly mentioned on the **top left hand corner of the envelope**.

**Director – Human Resources**  
**Central Bank of Sri Lanka**  
**No. 30, Janadhipathi Mawatha,**  
**Colombo 01.**

**3.0** Applications, which are received after the closing date / not in the prescribed format / not meeting the required qualifications or experience will be rejected without notice at any stage of the recruitment process.

**Any form of canvassing will be a disqualification**  
**CBSL reserves the right to postpone or cancel the recruitment**