



UNIVERSITY OF SRI JAYWARDENEPURA

VACANCIES

The University of Sri Jayewardenepura invites applications from prospective candidates for vacancies as indicated below.

01. Technical Officer Grade II Segment "A"

Qualifications:

- National Diploma in Technology or equivalent qualification
OR
- Higher National Diploma in Engineering
OR
- Higher National Diploma in the relevant field
OR
- Diploma in the relevant field of at least two (02) years' full time duration obtained from a recognized Institute with one (01) year experience in the relevant field.

Note: According to the nature of the post, the identified relevant fields are Agriculture/ Animal Husbandry/ Engineering/ Sciences/ Technology/ Medical Laboratory Technology etc. however; the acceptability of the field shall be decided by the faculty concerned.

Salary Scale: U-MT 1(II) Rs. 35145 - 7x355 ; 9x495 - 42085 (Monthly)

Selection: By practical test and an interview.

Age: Not more than 45 years.

02. Technical Officer (Civil) Grade III

Qualifications:

- Should have passed in three (3) subjects at the G.C.E. (A/L) examination in one sitting in Physical Science Stream.
AND
- Having obtained a certificate of proficiency not below than the N.V.Q Level 5 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Civil Engineering or Equivalent.

Salary Code: U-MT 1(IIIA) Rs. 31625 - 7x300 ; 10x355 - 37275 (Monthly)

Selection: By Written or/and Practical Test and Interview.

Age: Should be not less than 18 years and not more than 45 years of age on the closing date of applications

03. Technical Officer (Mechanical) Grade III

Qualifications:

- Should have passed in three (3) subjects at the G.C.E. (A/L) examination in one sitting in Physical Science Stream.
AND
- Having obtained a certificate of proficiency not below than the N.V.Q Level 5 issued by a Technical / Vocational Training Institute accepted by the Tertiary and Vocational Education Commission or recognized Institution in the field of Mechanical Engineering / or equivalent.

Salary Code: U-MT 1(IIIA) Rs. 31625 - 7x300 ; 10x355 - 37275 (Monthly)

Selection: By Written or/and Practical Test and Interview.

Age: Should be not less than 18 years and not more than 45 years of age on the closing date of applications.

04. Nursing Officer (Grade III)

Qualifications:

- Should have passed in six (6) subjects at the G.C.E. (O/L) examination in two sittings with three (03) credits.
AND
- Should have obtained the Nursing Certificate from the Sri Lanka Medical Board.

Salary Code: U-MT 1 (IIIA) Rs. 31625 - 7x300; 10x355 - 37275 (Monthly)

Selection: By Written or/and Practical Test and Interview.

Age: Should be not less than 18 years and not more than 45 years of age on the closing date of applications.

05. Management Assistant Grade III / (Store Keeping)

Qualifications:

- Should have passed the G.C.E.(O/L) Examination in six (06) subjects at one sitting with credit passes in-
I. Sinhala Language / Tamil Language
II. English Language / English Literature
III. Mathematics
AND

- Should have passed in all subjects at G.C.E. (A/L) Examination including Accountancy (except the Common General Papers) at one sitting.
AND

- One year experience in store keeping and/or a pass in the subject of Commerce at the G.C.E. (Ordinary Level) Examination or in the subject of Accountancy at the G.C.E. (Advanced Level) Examination.

Preference will be given to those who possess the following:

- An acceptable qualification in computer applications of not less than six (06) months duration obtained from a recognized institute.

AND

- Two years of experience in the use of computer application packages.

* **Note:** A Security Deposit to be furnished as determined by the UGC/Higher Educational Institution.

Salary Scale: U-MN 1 (IIIA) Rs. 30725 - 17x300 - 35825 (Monthly)

Selection: By Written Examination and Interview.

Age: Should be not less than 18 years and not more than 30 years of age on the closing date of applications.

06. Works Superintendent (Civil) Grade II

Qualifications:

- National Diploma in Technology or equivalent qualifications and have at least four years experience in the relevant field after obtaining such qualifications.

NOTE: Period of in-plant training will not be counted for the four years' experience.

- National Certificate in Technology or equivalent qualifications and have at least ten years experience in the relevant field after obtaining such qualifications.

Salary Scale: U-MN 2(II) Rs. 37275 - 18x495 - 46185 (Monthly)

Selection: By Interview.

Age: Not more than 45 years.

07. Works Supervisor (Electrical) Grade III

Qualifications:

- National Certificate in Technology or equivalent qualifications with 3 years' experience may be obtained while following the NCT course.
OR

- G.C.E. (Ordinary Level) Examination in 6 subjects at not more than 2 sittings with at least 5 years' experience as a supervisor in the relevant field in a Government, Local Government or State Corporation or a Recognized Engineering Establishment

Salary Scale: U-MT 1(IIIA) Rs. 31625 - 7x300; 10x355 - 37275 (Monthly)

Selection: By Interview

Age: Not more than 45 years.

08. Craft Demonstrator (Grade III) Machine Craft Demonstrator (Grade III) Fitting

Qualifications:

- Should have experience in one or more of the following fields: Foundry Practice, Welding & Smithy, Machine Tools, Pattern Making, Sheet Metal Work, Carpentry and Metal Work.
NOTE: Preference will be given to those who have experience in more than one field.
AND

- Should have a minimum of fifteen (15) years experience in the University / Government service or in a recognized Institution as a skilled Craftsman;
OR

- Should have at least three (3) years' experience in a skilled special grade post in the University / Government Service or in a recognized Institution in a field mentioned at (i) above.

Salary Scale: U-MN 1(III) Rs. 30725 - 17x300 - 35825 (Monthly)

Selection: By Practical test and Interview.

Age: Not more than 45 years.

09. Specimen Collector (Grade III)

Qualifications:

- Should have passed in six subjects at the G.C.E. (O/L) examination in two sittings including Sinhala / Tamil, Science as subjects.
AND

- Should have studied in Bio-Science stream for G.C.E. (A/L) examination.
AND

- Should have possessed two years' experience in Botanical Garden, Agricultural farm or Plant nursery with capability of identifying and collecting plant specimen.

* Preference will be given to those who have knowledge in plant species, specimen conservation, nursery development and laboratory work.

Salary Scale: U-PL 2(III) Rs. 28025 - 16x270 - 32345 (Monthly)

Selection: By trade test and interview.

Age: Should be not less than 18 years and not more than 45 years of age on the closing date of applications.

10. Carpenter (Grade III)

Qualifications:

- Ability to read and write;
- Should be conversant with the -
a) Various types of joints and preparation of such joints for work in carpentry used in building and furniture trade;
b) Use of various types of tools, various species of wood and reading of drawings;
c) Reading of scales up to 1/32" accurately.
- Not less than 2 years' experience in carpentry.

Note: Preference will be given to those having passed the 7th standard.

Salary Scale: U-PL 3(III) Rs. 29915 - 16x270 - 34235 (Monthly)

Selection: By trade test and interview.

Age: Not more than 45 years.

11. Fitter (Grade III)

Qualifications:

- Ability to read and write;
- Should be conversant in reading scales upto 1/64" and recording fractional dimensions. Reading and understanding drawings, setting of various types of fittings in steam, motor and diesel driven engines and governors etc., knowledge in reading micrometer.
- Not less than 2 years' experience as a fitter in a Government Department, State Corporation

Salary Scale: U-PL 3(III) Rs. 29915 - 16x270 - 34235 (Monthly)

Selection: By trade test and interview.

Age: Not more than 45 years.

12. Storeman (Grade III)

Qualifications:

- (a) Pass in 6 subjects at the G.C.E.(Ordinary Level) examination with Sinhalese /Tamil and Pure Mathematics/Arithmetic/ Commercial Arithmetic as subjects at not more than two sittings;
OR
(b) Pass in the 8th standard and have at least 10 years' service in the UGC or a Higher Educational Institution.
- At least 5 years' experience at a recognized sales outlet/storeroom

Salary Scale: U-PL 1 (III) Rs. 27025 - 15x250 - 30775 (Monthly)

Selection: By aptitude test and interview.

Age: Not more than 45 years.

13. Welder (Grade III)

Qualifications:

- Ability to read and write;
- Should be conversant with -
(a) Reading scales up to 1/32". Reading and understanding simple drawings methods of preparation of various works, for welding Preparation and performing butt, lap, fillet, corners and other types of welding.
(b) Electrodes and various sizes used for different sections and materials current control. Horizontal and vertical and overhead welding.
(c) Clip, and filling to fine finish. Detecting and rectifying minor faults in acetylene generating plants, correct method or gas cylinders.
- Not less than 2 years' experience as a welder in a Government Department, State Corporation or in a recognized engineering establishment.

Salary Scale: U-PL 3(III) Rs. 29915 - 16x270 - 34235 (Monthly)

Selection: By trade test and interview.

Age: Not more than 45 years.

14. Machinist (Grade III)

Qualifications:

- Should have passed at least 7th standard.
- Should be conversant with -
(a) Reading scales to 1/64" and setting micrometers;
(b) The names, uses and the maintenance of all tools and attachments pertaining to the trade;
(c) Reading and understanding all drawings pertaining to the work;
(d) Operating proficiently the machines (viz : drilling, shaping, grinding or lathes).
- Not less than 2 years' experience in a recognized workshop.

Salary Scale: U-PL 3(III) Rs. 29915 - 16x270 - 34235 (Monthly)

Selection: By trade test and interview.

Age: Not more than 45 years.

15. Painter (Grade III)

Qualifications:

- Ability to read and write.
- Should be conversant with -
a) Painting work performed in construction and maintenance of buildings.
b) All the well known and used normal classes, the preparation of various types of surfaces and correct applications of the surfaces and correct applications of the several stages up to perfect completion.
c) Preparation of various kinds of mixtures and correct storage of painting material;
d) Use of tools and their economical maintenance.
- Not less than 2 years' experience in painting work in a Government Department / Corporation or in a recognized establishment.

Salary Scale: U-PL 2(III) Rs. 28025 - 16x270 - 32345 (Monthly)

Selection: By aptitude test and interview.

Age: Not more than 45 years

16. Plumber (Grade III)

Qualifications:

- Ability to read and write;
- Should be conversant with -
a) Reading scales up to 1/64" and maintenance and current use of tools
b) Laying C.I and G.I and lead pipes including various joints and their testing;
c) Repair of ball-valves, cisterns etc, and reading and understanding of simple drawings.
- Not less than 2 years' experience in plumbing.

Note: Preference will be given to those having passed the 7th standard.

Salary Scale: U-PL 3(III) Rs. 29915 - 16x270 - 34235 (Monthly)

Selection: By trade test and interview.

Age: Not more than 45 years

17. Gymnasium Attendant (Grade III)

Qualifications:

- Pass in six (06) subjects at the G.C.E. (O/L) Examination at not more than two sittings.
- Knowledge about Gymnasium Apparatus and how to handle and maintain all Gym Equipment.
- Not less than 02 years Experience in the maintenance of Gymnasium.
- Knowledge of Indoor Games (Volleyball, Badminton, Basketball, Table Tennis etc.)

Salary Scale: U-PL 2(III) Rs. 28025 - 16x270 - 32345 (Monthly)

Selection: By aptitude test and interview.

Age: Not more than 45 years

APPLICATIONS AND PARTICULARS:

- Applications should be sent to the Assistant Registrar / Non-Academic Establishment Division, University of Sri Jayewardenepura, Gangodawila, Nugegoda with copies of relevant certificates to reach on or before 14.09.2020. A specimen application form is attached hereto.
- Applicants from University System / Government Departments / Corporations / Statutory Boards should channel their applications through the Heads of their respective Institutions.
- The post applied for should be mentioned on the top left-hand corner of the envelope.
- Applications which do not conform to these qualifications, incomplete applications and the late applications will be rejected.

Registrar,
University of Sri Jayewardenepura,
Gangodawila,
Nugegoda,
26.08.2020



UNIVERSITY OF SRI JAYEWARDENEPURA

Application for External Candidates

For office use only

Application for the post of

01. (a) Name with Initials :
(b) Names denoted by Initials :

02. Whether Mr./Mrs./Miss :

03. (a) Postal Address :

(b) Private Address :

(c) E-mail :

04. Telephone Number : Residence Mobile

05. ID Card Number :

06. Date of Birth : Age as at the closing date of application
Year : Month :

07. Civil Status :

08. State whether a citizen of Sri Lanka by descent or registration
If by registration, give Registration No. :

09. State whether Sinhala, Tamil, person of Indian Origin or Muslim :

10. Schools Attended : (1)
(2)
(3)

11. Educational Qualifications : G.C.E. (O/L) and G.C.E. (A/L) (Please attach the certified copies of original certificates)

G.C.E. (O/L)

Year: (1st sitting)		Year: (2nd sitting)	
Subject	Grade	Subject	Grade
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G.C.E. (A/L)

Year: (1st sitting)		Year: (2nd sitting)	
Subject	Grade	Subject	Grade
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12. University Education: (Please attach the certified copies of original certificates)

University / Higher Education Institute	Course Followed (with Subject)	From - To	Date of Final Examination (Indicate Class or Grade)
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13. Highest Examination Passed in Sinhala / English:
(1) Sinhala :
(2) English :

14. Where a period of experience is a requirement for the post applied state of such experience:

15. Experience: (Please attach the certified copies of original certificates)

Department / Institute	Post	From			To		
		Year	Month	Day	Year	Month	Day
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16. Other qualifications: (Please attach the certified copies of original certificates)
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17. Present Occupation (if applicable):
(a) 1. Post :
2. Date of appointment to present post :
3. Whether confirmed in the present post :
4. Place of Work (University / Institute) :
(b) Salary Scale :
Present Salary : Basic :
Allowances :

18. Previous appointment including those under training, if any, with dates:

University / Institution	Post	Salary Scale	From	To
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19. Any other particulars:
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I certify that all particulars stated by me in this application are true and accurate. I am aware that if these particulars are found to be false or inaccurate prior to my selection, my application will be rejected and that if particulars are found to be false or inaccurate after my selection, I will be dismissed from service without compensation.

.....
Signature of Applicant
Date:

NOTE: Applicants in the services of Government Corporation or Statutory Boards should forward their applications through the Head of Institution concerned.

This is only for external applicants.
Registrar
University of Sri Jayewardenepura, Sri Lanka

Forward, I certify that the particulars given in columns 01 to 19 of this application are correct according to the applicant's personal file. He/She could be released from this institution if selected for an appointment.

.....
Head of the Department
Official Seal:
Date:

* Delete whichever is inapplicable.