



**OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE
BASED -SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE
STATE MINISTRY OF NATIONAL HERITAGE, PERFORMING ARTS AND RURAL ARTS
PROMOTION -2020/2021**

APPLICATIONS are hereby called from qualified candidates for the following posts in Field/ office based - Segment 2 (MN-05-2016) of the Department of Archaeology. Posts which have fallen vacant are mentioned below and the application prepared in accordance with the specimen given below should be sent to reach the Director General of Archaeology on or before 13.01.2021. This examination will be held in Colombo in March 2021. The Director General of Archeology reserves the right either to postpone or cancel the examination subject to the approval of the Public Services Commission.

1. Regional Explorer - 02
2. Regional Excavation and Museum Officer - 02
3. Regional Conservator - 03
4. Regional Maintenance Manager W20 - 02

01. *Method of recruitment* : The number of candidates equivalent to twofold of the number of vacancies in each post will be called for an interview on the order of marks secured and on the order of posts applied by candidates, who have possessed qualifications prescribed in the notification for calling applications and passed the written examination, and accordingly recruitments will be made on verification of educational qualifications and physical fitness of candidates.

02. *Written examination*.– This examination consists of the following question papers.

- I. Archaeology
- II. History of Sri Lanka

General interview : All candidates are required to answer for all the question papers of the examination and they should secure at least 40% of marks for each subject for passing the examination. Candidates, who pass the examination, will be called for the general interview based on the order of marks secured and on the order of posts applied by them. Educational qualifications and the physical fitness will be verified at this interview but no marks will be allocated at the interview.

03. *Conditions for engagement in the service* : This post is permanent. You are subjected to any policy decision taken in future by the Government in connection to the pension scheme entitled to you. A candidate, who is selected subject to the general conditions, which govern the appointments of the public service, all conditions relevant to the scheme of recruitment for the posts in Field/ office based - Segment 2 (MN-05-2016) of the Department of Archaeology approved by the Public Services Commission on 01.09.2016, revisions made later on 04.07.2019 and further the revisions which have already been made and which are purported to be made in future to the scheme of recruitment, will be appointed to a post in grade II of Field/ office based -Segment 2 of the Department of Archaeology.

- 3.1 The appointment of those, who fail to assume duties on the prescribed date of the post granted to him/ her, or/and reject or avoid to assume duties in the post or area to which such candidate is attached, will be cancelled.

04. *Monthly salary scale*.– In terms of the schedule I of the Public Administration Circular No 03/2016 dated 25.02.2016 the monthly salary scale applicable to this post is Rs.34,605 -10 x 660 - 11x 755 -15 x 930- Rs. 63,460/-(MN-05- 2016). Salaries will be paid as mentioned in Schedule II in consistent with the provisions of the aforesaid circular.

(It is required to pass the 1st Efficiency bar within 03 years from the date of appointment and second efficiency bar examinations within 05 years from the date of appointment. Further the competency in the prescribed level of official languages should be acquired as per Public Administration Circular No 07/2007 dated 28.05.2007 before the lapse of 05 years from the date of appointment.)

05. *Health condition*.– The candidate should have the physical and mental fitness to serve in any part of the Island.

06. *Qualifications* : Candidates who apply for these posts,

- I. Should be a citizen of Sri Lanka.
- II. Should be of an excellent moral character.
- III. Should be not less than 21 years of age and not more than 35 years of age as at 13.01.2021 (Accordingly the candidates, whose date of birth falls on or before 13.01.2000 and on or after 20 are eligible to submit their applications)
- IV. (a) **Educational Qualifications** for the post of Regional Explorer and Regional Excavation and Museum Officer

➤ Should have possessed

- (i) A special degree in Archaeology (Four years) from a university recognized by the University Grants Commission.

or

- (ii) A Degree with the Archaeology as a subject and Post Graduate Diploma in Archaeology awarded from a University recognized by the University Grants Commission

or

- (iii) A Degree with the Archaeology as a subject with any other educational qualification equivalent or higher than the one year Post Graduate Diploma in Archaeology awarded by an institution recognized by the University Grants Commission.

(b) Educational Qualifications for the post of Regional Conservator

- Should have possessed a Degree either in Architecture or Architectural Conservation awarded by a University recognized by the University Grants Commission

or

Full membership of the Sri Lanka Architects Institution

(c) Educational Qualifications for the post of Regional Maintenance Manager

- Should have possessed a Degree in Civil Engineering/ Built Environment/ Architecture from a University recognized by the University Grants Commission

V. Effective date of the Degree should be a date falls on or before 13.01.2021.

VI. The candidate should have satisfied each and every way the qualifications prescribed for applying for the examination before 13.01.2021.

07. Method of Application :-

- (a) The application should be in the form of the specimen- appended to this notification and should be prepared on a paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms should be prepared in a manner where No. 1.0 to 5.0 should appear on the first page, No. 6.0 to 9.0 should appear on the second page. It is essential to mention the name of examination mentioned on the top of the application in English language as well, in applications prepared in both Sinhala and Tamil mediums. Any application, which is not complete in every aspect, is liable to be rejected. (It is advisable to keep a photocopy of the application with the candidate) The applicant should be satisfied himself/herself to the effect that the application complies with the specimen indicated in the notification for examination. Applications that do not comply with the specimen will be rejected.

For the convenience of the interested parties, facilities have been made available to download

the application for the examination prepared correctly from the website of the Department of Archaeology, (www.archaeology.gov.lk)

- (b) The application should be filled in the language in which the candidate intends to sit the examination.

- (c) It is not necessary to attach copies of any certificate along with the application.

- (d) The completed application form for the examination should be sent by Registered Post to reach the Commissioner-General of Examination, Organization (Institutional and Foreign Examination) Branch, Department of Examinations, P.O.Box 1503 on or before 13.01.2021. The words "Posts Relevant to Field/ Office Based - Segment 2 Service Category (MN-05-2016) of the Department of Archaeology -2020/2021" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.

- (e) Candidate's signature in the application form should have been attested by a Principal of a Government School, a Justice of the Peace, Commissioner of Oaths, Attorney-at-Law, Notary Public, Commissioned Officer in the Armed Forces, an Officer holding a gazetted post in the Police Service or an Officer in staff grade holding a permanent post in the public Service, Chief Incumbent of a Buddhist Temple, Nayaka Tero, a priest of other religious place or a priest holding a considerable status in religious order.

- (f) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.

08. Method and language medium of the examination :
The examination will be held in Sinhala, Tamil and English mediums.

Note

- I. The candidates should answer all question papers of the examination in one and the same language.
- II. A candidate shall not be permitted to change the language medium of the examination, indicated in the application.

9. *Examination fee*: The examination fee is Rs. 1,200/-. It should be paid at any Post Office/ or District/ Divisional secretariat to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained should be pasted in the relevant cage of the application form so as not to be detached. It would be advisable to keep a photocopy of the receipt. Money Orders or Stamps are not accepted for examination fees. Under no circumstances the examination fee will not be refunded or changed for another examination.

10. *Method of selection*: The examination will be a written test which consists of the following syllabus. Candidates, who become eligible after sitting all the question papers of the examination, will be called for the general interview.

Name of the question paper	Syllabus
1. Archaeology	1. Matters pertaining to build the past of Sri Lanka by way of studying the artifacts found in exploration and excavations (Physical evidences). 2. Matters pertaining to the conservation and maintenance of artifacts found in explorations and excavations and making the general public aware in this regard
2. History of Sri Lanka	1. Matters pertaining to build the past by way of studying the facts such as written evidences, historical evidences (<i>Weinsakatha</i>) and inscriptions etc.

11. The Commissioner General of Examinations will issue admission cards to the candidates, who are within the age limits prescribed in the *Gazette* notification, and have sent their duly perfected application along with the receipt for the payment of examination fee on or before the closing date of applications, on the supposition that only those who have possessed qualifications prescribed in the *Gazette* notification have submitted their applications. A notification will be published in the newspapers by the Department of Examinations, immediately after the issuance of admission cards. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization (Institutional & Foreign Examinations) Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification for sending a copy of the admission. Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination. Candidates are not allowed to enter the examination hall without an admission card. Only the admission card, on which the signature of the candidate has been certified, should be submitted to the Chief Invigilator of the examination on the first day of examination.

12. *Identity of the Candidate* : A candidate is required to prove his/her identity when sitting for each question paper at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- I. National Identity Card
- II. Valid Passport
- III. Valid driving license

Further the candidates should enter the examination hall without covering their face and ears enabling the identification. Any candidate, who refuses to reveal his/ her identity, will not be allowed to sit the examination. Candidates should remain in the examination hall during the whole time of examination without covering face and ears enabling invigilators to identify the candidate.

13. *Penalty for Furnishing False Information* : Candidates are bound by the rules and regulations imposed by the Commissioner General of Examinations for holding and issuance of results of the examination. Candidates are liable to

any punishment impose by the Commissioner General of Examinations in violation of the rules and regulations of the examination. If a candidate is found to be ineligible, his / her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he/she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

14. Any matter not provided for in these regulations will be dealt with as determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions given by the Public Service Commission.

15. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification shall prevail.

Dr. SENARATH DISSANAYAKA,
Director General of Archaeology.

Department of Archaeology,
Colombo 07,
02nd December, 2020.

(For office use only)

Specimen of Application

OPEN COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE BASED
SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF
NATIONAL HERITAGE, PERFORMING ARTS AND RURAL ARTS PROMOTION- 2020/2021

(Indicate the language medium of the examination)
(Sinhala-2, Tamil-3, English-4)

1.	<input type="text"/>
2.	<input type="text"/>
3.	<input type="text"/>
4.	<input type="text"/>

(Indicate the post/posts applied for)

1.0 1.1 Name in full :_____
(In English block capitals)

1.2. Name in full (Mr./Mrs./Miss) :_____
(In Sinhala/Tamil)

1.3. Name with initials :_____
(In Sinhala/Tamil)

1.4. Name with initials (Mr./Mrs./Miss) :_____
(In English block capitals)

2.0.2.1. Permanent Address :_____
(In English block capitals)

2.2. Permanent Address :_____
(In Sinhala/ Tamil)

3.0 3.1. Sex: ☐ Male - 0 ☐ Female - 1

3.2. Date of birth : Year : Month : Date :

3.3. Age as at 13.01.2021 : Years : Months : Days :

4.0 Number of the National Identity Card :

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5.0.Contact Number : Fixed line

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Mobile

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6.0.Educational Qualifications

6.1. Degree Qualifications

<i>University</i>	<i>Degree</i>	<i>Effective Date</i>	<i>Pass</i>

6.2. Other Educational Qualifications :

<i>University/Institution</i>	<i>Course followed</i>	<i>Effective Date</i>	<i>Pass</i>

7.0. Have you ever been convicted from a court for any offense?

(Indicate ✓ in the relevant cage) (If the answer is yes, indicate particulars)

Yes

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No

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Affix the edge of the receipt issued for the payment of examination fee so as to not to be detached

10.0.Declaration of the candidate:-

I declare that information given in this form is true and correct to the best of my knowledge and all parts of the application have correctly been perfected. I also agree to be bound by the rules governing the examination and also aware that I am liable to be disqualified before the appointment and further to dismissal from service after appointment, if my declaration is found to be false. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations for conducting and issuing the results of this examination.

_____,
Signature of Applicant.

Date :_____.

11.0.Attestation of the applicant's signature:

I hereby certify that Mr./Mrs./Miss who submits this application is known to me personally, that he/she has paid the prescribed examination fee and affixed the relevant receipt herein and he/she placed his/her signature in my presence on

_____,
Signature of the Officer attesting the Signature.

Date :_____.

Name in full of the officer attesting the signature :_____.

Designation :_____.

Address :_____.

(To be confirmed by placing the Official Stamp)