

**LIMITED COMPETITIVE EXAMINATION  
FOR RECRUITMENT TO THE POSTS  
IN FIELD/OFFICE BASED- SEGMENT 2  
SERVICE CATEGORY (MN-05-2016) OF THE  
DEPARTMENT OF ARCHAEOLOGY UNDER  
THE STATE MINISTRY OF NATIONAL  
HERITAGE, PERFORMING ARTS AND RURAL  
ARTS PROMOTION -2020/2021**

APPLICATIONS are hereby called from the qualified candidates for the following posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology. Accordingly relevant posts, which have fallen vacant, are mentioned below and the applications prepared as per the specimen attached below should be sent to reach the Commissioner General of Examinations on or before 13.01.2021. This examination will be held in Colombo in March 2020. The Director

General of Archaeology reserves the right either to postpone or cancel the examination subject to the approval of the Public Services Commission.

- |  |      |
|--|------|
| 01. Regional Explorer                      | - 04 |
| 02. Regional Excavation and Museum Officer | - 02 |
| 03. Regional Conservator                   | - 05 |
| 04. Regional Maintenance Manager           | - 02 |

01. *Method of Recruitment.*— A number of candidates equivalent to the number of vacancies in each post, out of the those, who have passed the written examination and satisfied qualifications prescribed in the notification for examination will be called for the interview on the order of marks secured and an the order of posts applied by candidates and recruitments will be made on the verification of educational qualifications and physical fitness of candidates.

02. *Written Examination*.- This examination will consist of the following question papers.

- I. Archaeology
- II. History of Sri Lanka

*General Interview* : All candidates are required to answer for all the question papers of the examination and they should secure at least 40% of marks for each subject for passing the examination. Candidates, who pass the examination, will be called for the general interview based on the order of marks secured and on the order of posts applied by them. Educational qualifications and the physical fitness will be verified at this interview but no marks will be allocated at the interview.

03. *Conditions for engagement in the service* : This post is permanent. You will be subjected to any policy decision made by the government in future with regard to the pension scheme to which you are entitled. Further the candidates, who are selected subject to the general conditions governing the appointments in the public service, all the conditions prescribed in the scheme of recruitment for the posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology and approved by the Public Services Commission on 01.09.2016, the revisions approved on 04.07.2019 and the revisions, which have already been made and purported to be made in future, will be appointed to a post in Grade II of Field/Office Based-Segment 2 Service category.

- 3.1 The appointments of the candidates, who fail to assume duties of the post on due date and/or reject or avoid assuming duties of a post or area where he/she is appointed, are liable to be cancelled.

04. *Monthly salary scale*.- The monthly salary scale applicable to these posts as per schedule I of Public Administration Circular No 03/2016 dated 25.02.2016 is Rs. 34,605 - 10 x 660 - 11 x 755 - 15 x 930 - Rs. 63,460/- (MN-05-2016). You will be paid the salaries as per the provisions of the said Circular as indicated in Schedule II of the same.

(The selected candidates should pass 1<sup>st</sup> efficiency bar within the period of 03 years from the date of appointment and the 2<sup>nd</sup> efficiency bar within 05 years from the date of appointment to class I. Further they should acquire the level of proficiency in official language prescribed as per Public Administration Circular No 07/2007 dated 28.05.2007 before the lapse of 05 years from the date of appointment.)

05. *Health Condition* : The candidate should be of sound physical and mental fitness to serve in any part of the Island.

06. *Qualifications* : Candidates, who apply for these posts,

I. Should be a citizen of Sri Lanka.

II. (a) Educational qualifications for the Post of Regional Explorer -

➤ Should have possessed

- (i) A Special Degree in Archaeology (Four Years) from a University recognized by the University Grants Commission.

Or

- (ii) A Degree with from a University recognized by the University Grants Commission and Post Graduate Diploma in Archaeology of which the duration is not less than one year.

Or

- (iii) A degree with educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission.

➤ *Experience*:

- (i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Exploration Officer/ Archeological Research Officer or Development Officer under related service category of the Department of Archaeology belonging to the field of exploration along with the above mentioned educational qualifications

Or

- (ii) Should have completed. As the experience, an active and satisfactory service of 02 years in the grade I of the post of Exploration Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications

- (b) Educational Qualifications for the Post of Regional Excavation and Museum Officer -

- Should have possessed
- (i) A Special Degree in Archaeology (Four years) awarded from a University recognized by University Grants Commission
- Or
- (ii) A Degree with a Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from a University recognized by University Grants Commission
- Or
- (iii) A degree with educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission
- Experience:
- (i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Excavation Officer/ Excavation and Museum Officer/ Archeological Research Officer or Development Officer belonging to the field of Excavation and Museum under related service category of the Department of Archaeology along with the above mentioned educational qualifications.
- Or
- (ii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Excavation Assistant/Excavation and Museum Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications.
- (c) Educational Qualifications for the Post of Regional Conservator -
- Should have possessed
- (i) A Degree in Architecture or Architectural Conservation awarded from a University recognized by University Grants Commission
- Or
- (ii) Full membership of Sri Lanka Institute of Architects
- Experience :
- (i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Archeological Research Officer belonging to the field of conservation under related service category of the Department of Archaeology along with the above mentioned educational qualifications.
- Or
- (ii) Should have completed, as the experience, an active and satisfactory service of 05 years in the grade II of the post of Technical Officer (Conservation Assistant)/Draftsman in Supervisory Management Assistant Technological service category (MN 03) of the Department of Archaeology or being an officer in grade I, without applying above mentioned educational qualifications
- Or
- (iii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Laboratory Assistant/ Laboratory Conservation Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade I, without applying above educational qualifications.
- (d) Educational Qualifications for the Post of Regional Maintenance Manager -
- Should have possessed
- (i) A Degree in Civil Engineering awarded from a University recognized by University Grants Commission
- Or
- (ii) A Degree in Built Environment /Architecture awarded from a University recognized by University Grants Commission
- Or
- (iii) A Special Degree in Archaeology awarded from a University recognized by University Grants Commission
- Or

(iv) A Degree with Archaeology as a subject and Post Graduate Diploma in Archaeology of which the duration is one year and awarded from a University recognized by University Grants Commission

Or

(v) A Degree with Archaeology as a subject and educational qualifications higher or equivalent to Post Graduate Diploma in Archaeology of which duration is not less than one year and awarded from an institution recognized by the University Grants Commission

Or

(vi) A Degree in Technology awarded from a University recognized by University Grants Commission

➤ Experience:

(i) Should be an officer, who has completed an active and satisfactory service of 05 years in a post of Site Manager/ Archeological Research Officer or Development Officer belonging to the field of Archaeology under related service category of the Department of Archaeology along with the above mentioned educational qualifications

Or

(ii) Should have completed, as the experience, an active and satisfactory service of 05 years in the grade II of the post of Technical Officer (Conservation Assistant/Draftsman in Supervisory Management Assistant Technological service category (MN 03) of the Department of Archaeology or being an officer in grade I, without applying above mentioned educational qualifications

Or

(iii) Should have completed, as the experience, an active and satisfactory service of 02 years in the grade I of the post of Maintenance Assistant in Management Assistant Non-Technological Segment 2 service category (MN 01) of the Department of Archaeology and passed the efficiency bar examination applicable to grade one, without applying above mentioned educational qualifications

III. The effective date of the Degree should be a date falls on or before 13.01.2021.

IV. All the qualifications required to sit for the examination should have been satisfied in each and every way as at 13.01.2021.

V. The age limit will not be applicable to the officers, who are already in public service.

07. Method of Application :

(a) The application should be in the form of the specimen appended to this notification and should be prepared on a paper of size 8 1/2" x 12" (A-4) using both sides. It should be specially noted that the application forms should be prepared in a manner where No. 1.0 to 5.0 should appear on the first page, No. 6.0 to 9.0 and No. 10.0 to 12.0 should appear on the second page and third page respectively. It is essential to mention the name of examination mentioned on the top of the application in English language as well, in applications prepared in both Sinhala and Tamil mediums. Application should be filled in the hand writing of the candidate in same language medium in which the candidate applies to sit the examination. Any application, which is not complete in every aspect and does not comply with the specimen, is liable to be rejected without any notice. The candidate should be satisfied himself/herself to the effect that the application complies with the specimen indicated in the notification for examination and the receipt has been affixed indicating the particulars thereof. Applications that do not comply with the specimen will be rejected. (It is advisable to keep a photocopy of the application and the receipt issued for the payment of examination fee with the candidate)

(b) The application should be filled in the language in which the candidate intends to sit the examination

(c) *Examination Fee* : The examination fee is Rs.600/-. It should be paid at any Post Office/ or District/ Divisional secretariat to be credited to Revenue Head 20-03-02-13 of Commissioner General of Examinations. One edge of the receipt obtained should be pasted in the relevant cage of the application form so as not to be detached.

Money Orders or Stamps are not accepted for examination fees. Under no circumstances the examination fee will not be refunded or changed for another examination. It would be advisable to keep a photocopy of the receipt.

- (d) The duly perfected application form for the examination should be sent by Registered Post to reach the Commissioner General of Examination, Organization (Institutional and Foreign Examination) Branch, Department of Examinations, P.O.Box 1503 on or before 13.01.2021. The words "Posts relevant to Field/Office Based- Segment 2 Service category (MN-05-2016) of the Department of Archaeology-2020/2021" should be clearly indicated on the top left-hand corner of the envelope enclosing the application. Any application received after the closing date will not be accepted.
- (e) Candidate's signature in the application form should have been attested by the head of the institution or an officer in staff grade authorized by him/her for the purpose.
- (f) Any application, which is not complete in every aspect, is liable to be rejected. No complaint that an application has been lost or delayed in the post will be considered.

08. The Commissioner General of Examinations will issue admission cards to the candidates, who are within the age limits prescribed in the *Gazette* notification, and have sent their duly perfected application along with the receipt for the payment of examination fee on or before the closing date of applications, on the supposition that only those who have possessed qualifications prescribed in the *Gazette* notification. A notification will be published in the newspapers by the Department of Examinations immediately after the issuance of admission cards. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Organization (Establishment & Foreign Examinations) Branch of Department of Examinations in the manner specified in the advertisement. When informing, the name of the examination applied for, full name, address and the NIC number of the candidate shall be indicated correctly. It would be advisable for candidates outside Colombo to fax a letter of request along with a fax number of the candidate to the Department of Examinations through the fax number mentioned in the notification for sending a copy of the admission.

Further, it would be advisable to keep a copy of the application, copy of the receipt relevant to payment of examination fee and the receipt of registration of the application to prove any information requested by the Department of Examinations.

Candidates are not allowed to enter the examination hall without an admission card. Only the admission card, on which the signature of the candidate has been certified, should be submitted to the Chief Invigilator of the examination on the first day of examination. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit the examination.

9. *Identity of the Candidate* : A candidate is required to prove his/her identity when sitting for each question paper at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- I. National Identity Card
- II. Valid Passport
- III. Valid driving license

Further the candidates should enter the examination hall without covering their face and ears enabling the identification. Any candidate, who refuses to reveal his/her identity, will not be allowed to sit the examination. Candidates should remain in the examination hall during the whole time of examination without covering face and ears enabling invigilators to identify the candidate.

10. *Penalty for Furnishing False Information*: Candidates are bound by the rules and regulations imposed by the Commissioner General of Examinations for holding and issuance of results of the examination. Candidates are liable to any punishment imposed by the Commissioner General of Examinations in violation of the rules and regulations of the examination. If a candidate is found to be ineligible, his / her candidature is liable to be canceled at any stage prior to, during or after the examination. If it is found that a candidate has furnished information with knowledge that they are false, or if he / she has willfully suppressed any material fact, he/she shall be liable for dismissal from the Public Service.

11. Any matter not provided for in these regulations will be dealt with as determined by the Secretary of the State Ministry of National Heritage, Performing Arts and Rural Arts Promotion subject to the instructions given by the Public Service Commission.

12. *Method and language medium of the examination:* The examination will be held in Sinhala, Tamil and English mediums.

13. *Method of selection:* The examination will be a written test which consists of the following syllabus. Candidates, who become eligible after sitting all the question papers of the examination, will be called for the general interview.

Name of the Question Paper	Syllabus
1. Archaeology	1. Matters pertaining to build the past of Sri Lanka by way of studying the artifacts found in exploration and excavations (Physical evidences). 2. Matters pertaining to the conservation and maintenance of artifacts found in explorations and excavations and making the general public aware in this regard
2. History of Sri Lanka	1. Matters pertaining to build the past by way of studying the facts such as written evidences, historical evidences ( <i>Wansakatha</i> ) and inscriptions etc.

14. In the event of any inconsistency between the Sinhala, Tamil and English medium notifications, the Sinhala notification should prevail.

Dr. SENARATH DISSANAYAKA,  
Director General of Archaeology.

Department of Archaeology,  
Colombo 07,  
02nd December, 2020.

(For office use only)

### Specimen of Application

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO THE POSTS IN FIELD/ OFFICE BASED SEGMENT 2 (MN-05-2016) OF THE DEPARTMENT OF ARCHAEOLOGY UNDER THE STATE MINISTRY OF NATIONAL HERITAGE. PERFORMING ARTS AND RURAL ARTS PROMOTION- 2020/2021

(Indicate the language medium of the examination)  
(Sinhala-2, Tamil-3, English-4)

1.
2.
3.
4.

(Indicate the post/posts applied for)

1.0 1.1 Name in full : \_\_\_\_\_.  
(In English block capitals)

1.2. Name in full (Mr./Mrs./Miss) : \_\_\_\_\_.  
(In Sinhala/Tamil)

1.3. Name with initials : \_\_\_\_\_.  
(In Sinhala/Tamil)

1.4. Name with initials (Mr./Mrs./Miss) : \_\_\_\_\_.  
(In English block capitals)

2.0.2.1. Permanent Address : \_\_\_\_\_.  
(In English block capitals)

2.2. Permanent Address : \_\_\_\_\_.  
(In Sinhala/ Tamil)

3.0 3.1. Sex:  Male - 0      Female - 1

3.2. Date of birth :    Year :     Month :     Date :

3.3. Age as at 13.01.2021 :    Years :     Months :     Days :

4.0 Number of the National Identity Card :

5.0. Contact Number :    Fixed line

Mobile

6.0. Educational Qualifications

6.1. Degree Qualifications

<i>University</i>	<i>Degree</i>	<i>Effective Date</i>	<i>Pass</i>

6.2. Other Educational Qualifications :

<i>University/Institution</i>	<i>Course followed</i>	<i>Effective Date</i>	<i>Pass</i>

7.0. Experience :

<i>Post</i>	<i>Period of service</i>

8.0. Particulars of the post held at present :

- 8.1. Present service station : \_\_\_\_\_.
- 8.2. Post held at present and grade : \_\_\_\_\_.
- 8.3. Date appointment to the post : \_\_\_\_\_.
- 8.4. Total period of service in the Department : \_\_\_\_\_.
- 8.5. Date of confirmation in the post : \_\_\_\_\_.

9.0. Have you ever been convicted from a court for any offense?

(Indicate ✓ in the relevant cage) (If the answer is yes, indicate particulars)

Yes

No

Affix the edge of the receipt issued for the payment of examination fee so as to not to be detached

10.0. Declaration of the candidate:-

I declare that information given in this form is true and correct to the best of my knowledge and all parts of the application have correctly been perfected. I also agree to be bound by the rules governing the examination and also aware that I am liable to be disqualified before the appointment and further to dismissal from service after appointment, if my declaration is found to be false. Further, I agree to be bound by the rules and regulations imposed by Commissioner General of Examinations for conducting and issuing the results of this examination.

\_\_\_\_\_,  
Signature of Applicant.

Date : \_\_\_\_\_.

11.0. Attestation of the applicant's signature:

I hereby certify that Mr./Mrs./Miss ..... who submits this application is known to me personally and he/ she placed his/her signature in my presence on .....

\_\_\_\_\_,  
Signature of the Officer attesting the Signature.

Date : \_\_\_\_\_.

Name in full of the officer attesting the signature : \_\_\_\_\_.

Designation : \_\_\_\_\_.

Address : \_\_\_\_\_.

(To be confirmed by placing the Official Stamp)

12.0 Recommendation of the Director in charge of the Division/ Assistant Director or Regional Assistant Director :

I hereby certify that Mr./Mrs./ Miss ..... who submits this application, is serving in the post of ..... my Division/ Office from ..... his/ her work and attendance are satisfactory and no charge has been leveled against him/her and further the particulars furnished by him/ her are accurate and the receipt obtained on payment of the examination fee is affixed.

\_\_\_\_\_,  
Signature of the Director in charge of the Division/ Assistant  
Director or Regional Assistant Director  
(To be confirmed by placing the Official Stamp)

Date : \_\_\_\_\_.