



## **PUBLIC SERVICE COMMISSION**

### **Limited Competitive Examination for recruitment to Grade III of Sri Lanka Architects' Service - 2020**

APPLICATIONS are hereby called from officers in Public Service/ Provincial Public Service of Sri Lanka, who possess following qualifications, to fill 10 vacancies in Grade III of Sri Lanka Architects' Service as per the order of the Public Service Commission. The applications prepared in accordance with the specimen form of application, which is given at

the end of this notification, should be sent by registered post to reach the Commissioner-General of Examinations, Institutional and Foreign Examinations Branch, P.O. Box. 1503, Colombo on or before the date mentioned below. The words "Limited Competitive Examination for recruitment to Grade III of Sri Lanka Architects' Service 2020" should be clearly indicated on the top left-hand corner of the envelope. Further, it is essential to mention the name of examination in English language as well, in applications prepared in both Sinhala and Tamil mediums.

(a) Closing date of applications is 19.10.2020.

**Note :** No complaint that an application or a related document has been lost or delayed in post shall be considered. The candidate shall bear the losses which may occur due to their delay in sending applications until the closing date.

01. *Method of recruitment.*– Recruitment of officers to Grade III of Sri Lanka Architects' Service on limited basis shall be made on the results of a written examination and structured interview.

A number equivalent to twice the number of recruitments to be made out of those who have secured 40% or above for each subject of this examination shall be called for the structured interview on the order of merit of marks. Recruitments shall be made on the order of merit of the aggregate they receive when the marks they obtain at the structured interview are added to the marks they secure at the written examination.

Number of appointments and effective date shall be determined on the order of the Public Service Commission.

In case where there is no sufficient number of qualified applicants under the limited stream, the recruitment to be made under limited stream shall also be made under the open stream.

02. *Conditions for employment in the service :-*

- I. This post is permanent and pensionable. Contribution shall be made to the widows' and orphans/ widowers' and orphans pension scheme.
- II. Officers who are appointed to this post shall be subjected to an acting period of one year.

III. Officers shall obtain proficiency in the other official language at the relevant level within 05 years as per P.A circular 01/2014.

IV. This appointment shall be subjected to the Procedural Rules of Public Service Commission and the conditions stipulated in Sri Lanka Architects' Service Minute and revisions made to the same.

03. *Salary Scale.*– A salary scale (monthly) of SL-1-2016 Rs. 47,615-10x1335-8x1630-17x2170-Rs. 110,895 shall be entitled to this post as per Public Administration Circular No. 03/2016.

4. *Educational qualifications :-*

I.

(i) Shall have obtained a degree in Architecture of five years from a university recognized by the University Grants Commission.

*or*

(ii) Shall have obtained a BSc. degree in Built Environment of three years from a university recognized by the University Grants Commission along with a Post Graduate Diploma in the relevant field of study.

*or*

(iii) Shall have obtained a BSc. degree in Built Environment of three years from a university recognized by the University Grants Commission along with experience of 05 years in the relevant field.

*and*

Officers who have completed the above qualifications, who have completed an active and satisfactory period of service of 05 years in the Public or Provincial Public Service and who draw Salaries under the Salary code of MN 2 or above referred to in the Public Administration Circular 06/2006.

II. Officers who have passed the Standard Course - Part I at Sri Lanka Institute of Architects and have completed 10 years of active and satisfactory service in the Public Service/ Provincial Public Service

III. Draughtsman in Special Class of the Sri Lanka Technological Service with an immediately

preceding 05 years of satisfactory period of Service.

05. *Physical fitness.* – Every applicant shall be physically and mentally fit

- (i) To serve in any part of the Island
- (ii) To perform the duties of the post.

06. *Age Limit.* – Not applicable.

07. *Other qualifications :-*

- I. Applicants shall be of an excellent character.
- II. Shall have completed a satisfactory service of five years immediately preceding the (05) date of calling applications, which is 19.10.2020.
- III. Shall have been confirmed in service.
- IV. Shall have satisfied each and every way all the qualifications and conditions required for recruitment to the post as at the closing date of applications, which is 19.10.2020.

08. 8.1 *Written examination :-*

8.1.1 This examination shall be conducted by the Commissioner General of Examinations.

8.1.2 Syllabus :-

No.	Subjects	Maximum marks	Pass marks	Duration
01	Knowledge related to the subject of Architecture	100	40	03
02	General question paper	100	40	02

**Subject No. 01 - Knowledge related to the subject of Architecture**

This question paper shall be designed in the following manner.

Duration - three hours

Two compulsory questions shall be answered from Part I and II (20 marks each) four questions shall be answered out of the 6 questions in the other three parts. (15 marks each)

Pass mark is 40%

**Part I - Practical role of an architect in public service**

1. Difference of the practice of Architecture between public and private sector.
2. Scope, advantages and disadvantages of the role of Architect.
3. Responsibilities towards general public.
4. Responsibilities towards the organization.

**Part II-**

1. Basic studies and investigations
2. Conceptual design and approach to basic estimates
3. Planning and formulating procedures and obtaining necessary approvals and clarifications
4. The set of plans to be prepared for obtaining approval from relevant local government institutions
5. Comprehensive field plans and specifications on Architecture
6. Preparation of detailed data with the coordination of other consultants (Structural and service plans)

**Part III - Tasks of the organization and operational medium**

1. Vision and mission of the organization
2. Role and task of the organization
3. Organization structure
4. Duties, responsibilities and interrelationship of each division in the performance of the tasks of the organization
5. Links with other public institutions

**Part IV - Contribution of Architects to the project within the preconstruction period of the project**

1. Bid documents and estimate of institutions
2. Procurement guidelines
3. Pre tender meetings and tender activities
4. Technical evaluation and the types of tender boards
5. Agreements and awarding contracts

**Part V - Contribution of the Architects during the implementation process and post contract period of the project**

1. Progress review meetings at the site

2. Quality control procedures
3. Maintaining the coordination with construction groups
4. Estimating the built environment and activities on post analysis
5. Maintenance registers

### Subject No. 02 — General question paper

This question paper is limited to 02 hours. It consists of two parts.

**Part I :** This question paper consists of questions related to scientific matters in wide range covering all subjects.

**Part II :** This question paper consists of questions related to other general subjects such as economics, politics, culture and art.

*Structure of the question paper :*

- Above question papers may consist of multiple choice or semi structured questions or combination of both.
- All questions shall be answered.

#### 8.1.3 Issuance of results :-

A result sheet consisting of the names of applicants who have secured total marks above the limit prescribed as per the notice by the Public Service Commission prepared on the order of merit of the candidates who have become qualified after appearing for the written test shall be submitted to Secretary, Public Service Commission. Results shall be personally informed to all the applicants who appear for the examination or published in the web site [www.results.exams.gov.lk](http://www.results.exams.gov.lk).

#### 8.2 Interview :

##### 8.2.1 Structured Interview :

<i>Sections to which marks shall be allocated after examining</i>	<i>Maximum marks</i>	<i>Total marks</i>
<b>1. Additional educational qualifications</b>		20
<b>I.</b> Post Graduate degree obtained from a university recognized by the University Grants Commission	10	
<b>II.</b> Full professional qualification	10	
<b>2. Additional professional qualifications :</b>		20
<b>I.</b> Publications submitted in relation to the present field of service (It shall be confirmed whether the ISBN numbers have been obtained and the media in which such publications appeared shall be mentioned - 01 mark per each publication)	05	
<b>II.</b> Posts held at local/ foreign institutions in relation to the present field of service (Relevant service certificates should be submitted - 01 mark for each shall be allocated)	05	
<b>III.</b> Awards/ commendation received within the present field of service (Should be proved by form general 230 or acceptable certificates - 01 mark for each shall be allocated)	05	
<b>IV.</b> Innovations made in relation to the field of service (The certificate issued by the institution which recognized such innovation shall be submitted - 01 mark for each)	05	

<i>Sections to which marks shall be allocated after examining</i>		<i>Maximum marks</i>	<i>Total marks</i>
3. Professional experience :			55
<b>I.</b> Activities of architects regarding single building – Houses Public offices (Houses and public offices of the government with the extent of 300Sq to 500Sq)		15	
<b>II.</b> Architectural works related to Semi storied – Housing schemes – Mixed development buildings (2 to 5 floors)		10	
<b>III.</b>	Architectural works related to elevated buildings - Housing schemes - Mixed development buildings (Storied building projects over 6 stories)	10	
<b>IV</b>	Settlements and main project plans - Housing schemes - Master Plan - Mixed development buildings	10	
<b>V</b>	Other - Additional designs (E.g. Exhibition grounds) - Contribution for social services - Housing clinic - Other educational courses related to the profession (E.g. Green buildings) (Acceptable certificates should be submitted to prove the above facts)		
<b>4. Merit displayed at the interview</b>			05
<b>Total marks</b>			<b>100</b>

Allocation of marks and verification of qualifications shall be made by a board of interview appointed by the Public Service Commission.

9. *Conditions of the examination :-*

- I. The examination will be held in Sinhala, Tamil or English media. Candidates shall sit for the examination in a language of their preference. A candidate must sit for all the papers of the examination in one and the same language. A candidate shall not be permitted to change the language medium of the examination, indicated in the application. Every candidate shall sit for the 02 question papers.
- II. Examination fee is Rs. 1000/-. Examination fee can be paid in cash to any Post Office/ Sub post office to be credited to the revenue head 20-03-02-13 of the Commissioner General of Examinations and the receipt obtained in the name of the applicant should be affixed by one edge of the receipt in the relevant cage so as not to be detached. It is advisable to keep a photocopy of the receipt. Money orders or stamps shall not be accepted for examination fee.
- III. Under no circumstances the examination fee will be refunded.
- IV. The date of examination shall be informed in due course.
- V. Applications that are not completed in every aspect shall be rejected without notice.

**Note** : Candidates shall not be permitted to enter the examination hall without the admission card. Only the admission cards on which the signature has been attested shall be submitted to the supervisor of the examination on the first day of the examination.

Admission cards shall be issued by the Commissioner General of Examinations to the applicants those who have paid the prescribed examination fee on or before the closing date of applications and correctly perfected the application along with the receipt. The issuance of an admission card to a candidate does not mean that he or she has fulfilled the requisite qualifications to sit for the examination.

VI. Application should be prepared on paper of size 22-29 cm (A-4) and the sections 1.0 to 3.2 should appear on the first page, sections from 3.3 to 6.0 should appear on the second page and the rest should appear on the other page. The relevant particulars shall be furnished clearly by the candidates in his/her hand writing. Applications that do not comply with the specimen and that are not completed in every aspect shall be rejected without notice. It is advisable to keep a photocopy of the application with candidate.

VII. Receipt of applications shall not be acknowledged. A notice shall be published in the newspapers and website of the department as soon as admission cards are issued to applicants. If the admission card is not received even after 2 or 3 days of such an advertisement, steps shall be taken to notify the Department of Examinations in the manner specified in the advertisement. It would be advisable to keep the following in hand at the time of calling the Department of Examinations: i.e. a photocopy of the application form, receipt of registration, kept at your possession, in case of applicants outside Colombo, letter of request furnishing a fax number to which the admission cards should be sent.

VIII. This examination shall be held in December, 2020 in Colombo and the Commissioner General of Examinations shall reserve the power to postpone or cancel the examination on the approval of the Public Service Commission.

IX. Candidates are subjected to rules and regulations imposed by the Commissioner General of Examinations on conducting the examination. They are liable to be subjected to a punishment imposed by the Commissioner General of Examinations for breach of these rules.

X. **Identity of Candidates:** A candidate shall be required to prove his identity at the examination hall to the satisfaction of the supervisor. For this purpose, only one of the following documents shall be accepted.

- i. National identity card ;
- ii. A valid passport ;
- iii. A valid Sri Lankan driving license.

**N.B.** (a) No document or a copy of the same should be attached to the application.

(b) The applications of the candidates who are unable to submit relevant documents at the interview shall not be considered.

Officers who are serving in Public Service/ Provincial Public Service shall forward their applications through their Heads of the Department/ Institution. The signature of every candidate shall have been attested by the respective Head of the Institution.

10. In the event of any inconsistency between the Sinhala Tamil and English texts of this *Gazette* notification, the Sinhala text shall prevail.

On the order of the Public Service Commission,

J. J. RATHNASIRI,  
Secretary,  
Ministry of Public Services,  
Provincial Councils and Local Government.

Ministry of Public Services,  
Provincial Councils and Local Government,  
Independence Square,  
Colombo 07,  
03rd September, 2020.

(For office use only)

SPECIMEN FORM OF APPLICATION

LIMITED COMPETITIVE EXAMINATION FOR RECRUITMENT TO GRADE III OF SRI LANKA ARCHITECTS' SERVICE (2020)

Medium- Language medium of examination :

Sinhala - 2 Tamil - 3 English - 4  (Indicate the relevant number in the cage)

- The application should be filled in the same language in which the candidate intends to sit the examination.

1.0 Personal Information :

1.1 Name in Full (In English Block Capitals) :\_\_\_\_\_.

(E.g.– HERATH MUDIYANSELAGE SAMAN KUMARA GUNAWARDHANA)

1.2 Name with initials at the end (in English Block Capitals) :\_\_\_\_\_.

(E.g.– GUNAWARDHANA,H.M.S.K)

1.3 Name in Full (In Sinhala/Tamil) :\_\_\_\_\_.

1.4 National Identity Card No. :-

2.0 2.1 Permanent address in English Block Capitals: (Admission cards will be posted to this address) :\_\_\_\_\_.

2.2 Permanent address (In Sinhala/Tamil) :\_\_\_\_\_.

2.3 Telephone No. :

Mobile

Fixed

3.0 3.1 Sex:-  (Indicate the relevant number in the cage)

Male - 0 Female - 1

3.2 Ethnic group :  (Indicate the relevant number in the cage)

Sinhala - 1 Tamil - 2 Indian Tamil - 3 Muslim - 4 Other - 5

3.3 Date of birth : Year :  Month :  Date :

3.4 Age as at the closing date of applications : Years :  Months :  Days :

3.5 Marital Status:-  (Indicate the relevant number in the cage)

Married - 1 Single - 2

3.7 E-mail address :\_\_\_\_\_.

4.0 Your service/grade [Class, Grade or Segment] out of the Departmental Grades mentioned in Para 7 of the *Gazette* Notification shall be indicated (if any). If you have served in more than one eligible service/grade, those shall be indicated with dates

4.1 Post held at present :\_\_\_\_\_.

4.2 Service to which the post belongs (Public Service/ Provincial Public Service) :\_\_\_\_\_.



- 4.3 Grade :\_\_\_\_\_.
- 4.4 Class/ Segment :\_\_\_\_\_.
- 4.5 Date of appointment to the post :\_\_\_\_\_.
- 4.6 Date of confirmation in the post :\_\_\_\_\_.
- 4.7 Effective date of the degree :\_\_\_\_\_.

5.0 Total period of permanent and continuous service as at the closing date of applications in the services/ grades mentioned in Para (7) of the *Gazette* Notification : \_\_\_\_\_.

6.0 Affix the receipt properly:-



Receipt No. :\_\_\_\_\_.

Office to which the payment has been made :\_\_\_\_\_.

Date :\_\_\_\_\_.

7.0 Certification of the applicant :

I declare that during the five years immediately preceding the closing date of applications (19.10.2020), I have earned all increments (Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition) and that I have not been subjected to any form of disciplinary punishment (Except warning) for any offence. I declare that I am eligible to sit for the Limited Competitive Examination and I have affixed the receipt No.:..... dated ..... being payment of the examination. I also agree to be bound by the rules governing examinations and any decision that may be taken to cancel my candidature prior to or during or after the examination if it is found that I am ineligible according to the conditions of this examination. Further, I shall be liable to be dismissed from service without any compensation, if it is found that any particular indicted in the application is found to be false or incorrect even after the appointment and I agree to be bound by the rules and regulations imposed by the Commissioner General of examinations on conducting the examination and issuing the results.

\_\_\_\_\_,  
Signature of the applicant.

Date :\_\_\_\_\_.

8.0 Certificate of the Head of the Department (Referring to the personal file) :-

I hereby certify that Mr./Mrs./Miss ....., who is submitting this application, has earned all salary increments during the period of 5 years immediately preceding ..... (Except that the increment for which the passing of service or departmental examinations has been prescribed as a condition), has not been subjected to any disciplinary punishment (Except warnings), the particulars furnished in the application have been found correct according to available records, he/she is eligible to sit for this examination as per regulations stipulated in this *Gazette* Notification, he/she has paid the prescribed examination fee and has affixed the receipt and that he/she can be released from the post held at present, if he/ she is selected for this post.

Date :\_\_\_\_\_.

\_\_\_\_\_,  
(Signature of the Head of Department/  
Authorized Officer)

Name :\_\_\_\_\_.

Designation :\_\_\_\_\_.

(Place the official stamp)